



# Identifying Effective Leaders: LSP Qualification Course Registration Form

P.O. Box 610984  
Port Huron, MI 48061-0984  
PH: 800.265.1285

Fax: 800.361.9411

Name *as it should appear on your certificate* \_\_\_\_\_  
Email \_\_\_\_\_  
Employer \_\_\_\_\_ Position \_\_\_\_\_  
Highest Degree Obtained \_\_\_\_\_ Field \_\_\_\_\_

### Contact Information:

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

### Alternate Contact Information:

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

### Interests: (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Employee Selection                | <input type="checkbox"/> Leadership Development  | <input type="checkbox"/> Consulting Services |
| <input type="checkbox"/> Succession Planning               | <input type="checkbox"/> Personality Assessments | <input type="checkbox"/> Career Testing      |
| <input type="checkbox"/> Clinical / Counseling Assessments | <input type="checkbox"/> Ability Testing         |  |

### Miscellaneous Information:

How much experience do you have with the LSP? \_\_\_\_\_  
How did you hear about this training program? \_\_\_\_\_

### Payment Details (US price: \$800; Canadian price: \$900+GST):

Credit Card -     Visa     MasterCard     AMEX  
Card Number \_\_\_\_\_ Expiration Date (Month/Year): \_\_\_\_\_  
SIGNATURE \_\_\_\_\_  
Print Name \_\_\_\_\_

*Payment is due upon registration (Institutional Purchase Order numbers are also accepted).*

### Registration Deadline

Registration for the Identifying Effective Leaders: LSP Qualification Course is required 72 hours before the start date. In order to participate in the next available course, you must return this form by fax 72 hours before the course start date.

### Cancellation / Refund Policy

**Refunds prior to the registration deadline** - If written notice of cancellation/withdrawal is received prior to the registration deadline, SIGMA Assessment Systems, Inc will retain an administration fee of \$100.00. Written notice must be submitted to [training@SigmaAssessmentSystems.com](mailto:training@SigmaAssessmentSystems.com) or Faxed to: 800-361-9411.

**Refunds after the registration deadline** - No refunds will be issued for cancellations received after the registration deadline. Payment can be applied to another training session for a \$100.00 transfer fee. The training session must take place within 12 months of the originally scheduled LSP training session.

SIGMA Assessment Systems, Inc. reserves the right to cancel a training session. In the event of a cancellation, registrants will be given the option to either sign up for another session or receive a full refund.